

Adm. Bursar  
Completed

CHRIST COLLEGE, CUTTACK - 753008

**MINUTES OF THE EMERGENT MEETING OF THE GOVERNING  
BODY HELD ON DT.19.06.2019**

An emergent meeting of the Governing Body was held on 19.06.2019 at 3.00PM in the Committee Room. The following members attended the meeting:

1. Mr. Anupam Patra, President, G.B.
2. Mr. Bikash Chandra Rout, Secretary, G.B.
3. Dr. Siddhartha Kumar Sahu, Principal
4. Mr. Bidhan Chandra Rout, Member, G.B.
5. Mr. Subhasis Sahu, Member, G.B.
6. Mr. Chandan Das, Member, G.B.
7. Mr. Soumendra Kumar Das, Member, G.B.
8. Dr. Debajani Dash, T.R.
9. Mrs. Madhumita Patra, T.R.

Agenda

1. **Opening Prayer:**

The meeting commenced with opening prayer offered by Sri. Bikash Chandra Rout.

2. **Administrative Matters**

a) **Resignation letters of the Administrative Bursar, Accounts Bursar, Head Clerk and Accountant.**

The matter related to the resignation letters of the Administrative Bursar, Accounts Bursar, Head Clerk and Accountant was read out and discussed at length. The G.B., expressed its concern regarding the matter.

It was resolved that the resignation letters of the above officers and officials would not be accepted. They were requested to resume their duties with immediate effect.

b) **Submission of Enquiry report against Dr. (Mrs.) Smita Nayak.**

The Secretary who is the enquiry officer informed the House that the enquiry against Dr. (Mrs.) Smita Nayak was not yet complete and that he would submit the report immediately on its completion.

It was resolved that the enquiry officer would have to submit the report on its completion at the earliest.

c) **Report of Dr. (Mrs.) Binita Nanda +2 e-Admission In-charge against Itishree Swain, Lecturer and H.O.D. of I.T. and Computer Science.**

The report of Dr. Binita Nanda was read out. The Secretary informed the House that Mrs. Itishree Swain had approached him for prior consent regarding her leave but had suppressed the fact that she has been assigned +2 Admission duty during the vacation. The unauthorised absence of

Mrs. Itishree Swain from the +2 e-Admission assignment was seriously viewed by the G.B.

It was resolved that one annual increment of Mrs. Itishree Swain, Lecturer and H.O.D. of I.T. and Computer Science be withheld with immediate effect due to the irresponsible action on her part and she would be kept under observation.

**d) Conveyance and telephone allowance and legal consultancy allowance of Secretary, G.B.**

Sri Bikash Chandra Rout expressed his inability to pursue the legal matters of the college. He also refunded the allowance given to him for the month of May 2019.

It was resolved that Sri Subasish Sahu, Member, G.B., would be handed over the charge of looking into the legal matters of the college and the above mentioned conveyance, telephone and legal consultancy allowance would be given to him with effect from 01.05.2019.

**e) Letter of President, G.B., bringing allegation against Smt. Mamata Mishra, Jr. Clerk (Contractual)**

The letter of Sri Anupam Patra, President, G.B., Dt. 19.06.2019 addressed to the Secretary, G.B., Christ College, Cuttack was read out. A perusal of the said letter reveals that Mrs. Mamata Mishra, Jr. Clerk (Contractual) has violated the model code of conduct prescribed for the employees of the college by bringing in allegation against the President, G.B., Christ College, Cuttack, before the Secretary, Mahila Samiti, Peyton Sahi. The letter of Mrs. Mishra to the Secretary, Mahila Samiti, Peyton Sahi, was also read out. The entire episode was viewed very seriously.


It was resolved that a show-cause notice be issued to Smt. Mishra, Jr. Clerk (Contractual) for her misconduct. A copy of the letter received from President, G.B., and also the letter addressed by her to the Secretary, Mahila Samiti, be attached to the Show Cause Notice.

**3. Closing Prayer**

The meeting ended with a closing prayer offered by Sri Chandan Das.

  
President

  
Principal

  
Secretary